



2057 SW Salsbury Ave. – Chehalis, WA 98532-4225 – Phone (360) 996-4560

Supervisors

	Chairman
<u>M. Courtney</u>	Vice-Chairman
<u>D. Moir</u>	Treasurer
<u>C. Aldrich</u>	Member
<u>B. McDonald</u>	Member
<u>B. Russell</u>	Member

**LEWIS CONSERVATION DISTRICT
BOARD OF SUPERVISORS
MEETING MINUTES**

February 25, 2026

Supervisors' Present:

Marvin Courtney – Present
Donna Moir - Present
Chris Aldrich – Present

Cooperating Agencies:

Josh Giuntoli – Present (WSCC)
Bill Blake – Via Zoom
Alicia T – Via Zoom (DOE)

Associate Supervisors:

Ryan Ells

District Staff:

Nikki Atkins- Present
Christina Kale - Present
Arthur Smith- Present
Kelly Verd – Present

Land Cooperators:

Tracy Spencer – Present
Denis Styger - Present

The meeting was called to order at 2:00 p.m. by Marvin Courtney, Vice Chair.

Minutes: Motion to approve the 01/28/2026 minutes as presented.

C. Aldrich/M. Courtney, M/S, Carried.

Public Comments: None.

Treasurer's Report: Motion to approve payment for the following vouchers/warrants:
Voucher (Check) numbers: 11537 through 11556 Total \$127,384.76. Payroll check numbers:
For the following vouchers (Check) 11540 through 11545 Total \$28,180.18.

D. Moir/C. Aldrich, M/S, Carried.

Sick/Annual Leave: Acknowledged by the board. No action taken.

Grant Balances: Acknowledged by the board. No action taken.

In order to take Dave Fenn off the districts bank account and add Bob Russel the bank will need meeting minutes signed by all the board members acknowledging this and a copy of Robert Russels license, social security card, phone number, and an email address. Once this information is submitted to the bank then a docu sign will be sent to all the board members personal emails for them to approve and sign.

I have contacted the bank about adding ACH Services to our checking account
So, we can start implementing direct deposits for employees and other EFT services in our Springbrook account.

CREP Update from Arthur

We are still working on getting Springbrook up and going but it is a slow process.

Our Comcast Business contract is coming to an end, and we have a few different choices to make. We can renew an updated contract for a lower price a month or choose to go with another internet company.

Consensus of the board is to keep comcast and update the contract for a lower price a month.

Policy Section 2 Financial Policies & Procedures will be updated to allow the district manager to approve up to \$2,000.00 in expenses instead of \$500.00. This will go into effect when the policy book is completed.

Marsha Goebel will be the new ballot counter for elections

Conservation Accountability and Performance Program is where the district holds the title to a property and keeps it up. It would be used for educational purposes such as site visits and the ability to do conservation on it. The board has decided to pass on this.

No Til Drill: We thought we would have a \$600.00 bill to fix it, but it turned out to be a dead battery.

Motion to approve a new Eco studies contract

C. Aldrich/M. Courtney, M/S, Carried.

We have 4 interviews for the VSP position on Wednesday March 4, 2026, from 2 – 4 p.m. and Nikki is asking for a motion for the hiring committee to hire their recommendation starting between \$50,000.00 to \$60,000.00 if one is qualified for the position. **Motion to allow hiring committee to hire and compensate the new employee between \$50,000.00 to \$60,000.00 a year.**

D. Moir/M. Courtney, M/S, Carried.

Tree protectors will be moved from dead trees to new trees under the Early Action Reach and we need to purchase up to \$4,000.00 more in tree protectors. **Motion to approve the purchase of up to \$4,000.00 in tree protectors to be used at Stillman Early Action Reach.**

D. Moir/C. Aldrich, M/S, Carried.

Motion to approve Landowner Agreement for NF Newaukum Reach project.

C. Aldrich/D. Moir, M/S, Carried.

Motion to extend Anchor QEA contract to include construction oversight on the NF Newaukum Project.

D. Moir/C. Aldrich, M/S, Carried.

Covington tree protector removal landowner agreement. Mr. Covington owns a lot of parcels and would like us to do an obstruction removal of 40,000 tree protectors. **Motion to approve the Covington tree protector removal.**

C. Aldrich/D. Moir, M/S, Carried.

Request to allow the district to purchase a new vehicle up to \$20,000.00 using the funds under the Ford Escape, whatever the amount it brings in from auction and funds out of the General Duties account. **Motion to allow the district to surplus the Ford Escape to auction and purchase a new vehicle for up to \$20,000.00 to replace it.**

D. Moir/C. Aldrich, M/S, Carried.

Pacific Bridge Construction was approved but we need approval to add an additional \$4,300.90 for a better foundation to the Sand Creek Bridge. **Motion to approve an**

additional \$4,300.90 for a better foundation for Pacific Bridge to be used at Sand Creek Site.

D. Moir/C. Aldrich, M/S, Carried.

Approval to spend up to \$3,000.00 on Maintenance for the Ford Explorer

D. Moir/C. Aldrich, M/S, Carried.

Approval of purchase up to \$4,500.00 in stakes for Mill Creek

D. Moir/M. Courtney, M/S, Carried.

Chris Aldrich requested that a board member reach out to Premium Quality Hay and Feed for usage payment on large manure spreader.

The Meeting adjourned at 3:40 p.m. by Marvin Courtney, Vice Chair.

Action of the Board

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Motion to approve the Covington tree protector removal.

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Motion to allow the district to surplus the Ford Escape to auction and purchase a new vehicle for up to \$20,000.00 to replace it.

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Motion to approve an additional \$4,300.90 for a better foundation for Pacific Bridge to be used at Sand Creek Site.

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Motion to approve up to \$3,000.00 on maintenance for the Ford Explorer

D. Moir/C. Aldrich, M/S, Carried.

Motion to purchase up to \$4,500.00 in stakes for Mill Creek

D. Moir/M. Courtney, M/S, Carried.

The Meeting Adjourned at 4:34 p.m. by Marvin Courtney, Vice Chair.

Marvin Courtney 3-25-26
Marvin Courtney, Supervisor, Date:

O. Kale 3/31/2026
Christina Kale, Rec. Sec. Date