

2057 SW Salsbury Ave. – Chehalis, WA 98532-4225 – Phone (360) 996-4560

Supervisors

	Chairman
M. Courtney	Vice-Chairman
D. Moir	Treasurer
C. Aldrich	Member
B. McDonald	Member
B. Russell	Member

**LEWIS CONSERVATION DISTRICT
BOARD OF SUPERVISORS
MEETING MINUTES**

April 22, 2026

Supervisors' Present:

Marvin Courtney – Present
Donna Moir – Present
Christ Aldrich – Present
Bruce McDonald – Present
Bob Russell - Present

Cooperating Agencies:

Josh Giuntoli – Present (WSCC)

Associate Supervisors:

Ryan Ells - Present

District Staff:

Nikki Atkins- Present
Christina Kale – Present
Marissa Briggs – Present
Arthur Smith - Present

Land Cooperators:

Tracy Spencer – Present

The meeting was called to order at 2:34 p.m. by Marvin Courtney, Vice Chair.

Minutes: Motion to approve the 03/31/2026 minutes as presented.

C. Aldrich/M. Courtney, M/S, Carried.

Public Comments: Bruce McDonald and Josh Giuntoli talked about how the law might change on how we elect board members in Conservation Districts. For example, it may no longer be required to be a landowner in the county to sit on the board. More information to come.

Treasurer's Report: Motion to approve payment for the following vouchers/warrants: Voucher (Check) numbers: 11569 through 11592 Total \$145,303.04. Total Payroll EFT Payments: \$26,890.30

D. Moir/C. Aldrich, M/S, Carried.

Sick/Annual Leave: Acknowledged by the board. No action taken.

Grant Balances: Acknowledged by the board. No action taken.

Nikki wanted to take a moment to thank Marvin Courtney our Vice Chairman for his 29 years of service to the Lewis Conservation District.

Discussed Section 4 Goods and Services Procurement and Management from the Policy Manual. A binder for small and attractive assets which are defined as easily moveable, desirable, and theft-prone items with a unit cost of \$100 to \$4,999.99. Nikki suggested that we change the starting price from \$100.00 to \$500.00. The board met halfway at \$250.00. **Consensus of the board is section 4.0112 will be updated to show the cost change.**

The district's small manure spreader is being housed at Premium Quality Hay and Feed. They have sent us a check bringing the payments up to date as of March 1, 2026, and going forward will be sending checks quarterly. Also, there is a crack maybe 6 to 8 inches and Nikki is going to see if she can fix it and if not then we will get a cost estimate and bring it back to the next meeting to discuss with the board.

NF Newaukum Sites 1 and 2 update: The cost was higher than the original estimates, but we should be getting more money for these projects in June.

Vehicle Update: We purchased a 2011 Ford F150 XLT

Since Marving Courtney is no longer going to be on the board Nikki suggested that we pick another board member to sit on the hiring committee for the crew position.

Consensus of the board is that the crew member hiring committee will consist of Chris Aldrich, Bruce McDonald, Nikki Atkins and Arthur Smith.

Ann Aho is cancelling her Riparian Grant Program contract and Nikki wanted to send a letter to verify and have a paper trail. **After reading the letter the consensus of the board is to send the letter but to add a contract # or CPDS #**

A copy of the Annual Plan was emailed and added to each board member's packet for review. It will be brought back to the board at May's meeting for approval.

SF Newaukum ASRP Project: LCD received input from fish and wildlife on the areas of priority for the projects. The project with the most habitat uplift will be just upstream of Guerrier Rd. LCD will seek funding for that project first from OCB.

The No till Drill is at John Deere and needs some repairs. Some bolts became loose and fell out and the guard bent. It will be about \$1,000.00 to get fixed. Motion to let John Deere make the estimated repairs of \$1,000.00 needed on the no till

C. Aldrich/B. McDonald, M/S, Carried.

Bob Russell brought up the proposed Flood Retention Facility and wanted to know the board's position on this project.

The proposed project is a flow-through dam designed to manage floodwaters in the Chehalis River Basin. It aims to reduce flood-related damage by temporarily storing floodwater from the Willapa Hills and releasing them later. The facility is part of the Chehalis Basin Strategy's long-term flood damage reduction approach and is currently under state and federal environmental review. The discussion leaned both ways, but it was agreed that we should stay neutral.

Nikki would like approval to attend May's Washington State Commission Board meeting from 5/19/2026-5/21/2026 in Zilla Washington. Motion to approve Nikki to attend May's Washington State Commission Board meeting from 5/19/2026-5/21/2026 in Zilla Washington.

D. Moir/C. Aldrich, M/S, Carried.

Marissa went over the Sand and Ripple Creek Fish Passage Project bid list's and wanted approval to move forward and hire the lowest bids. Motion to hire the low bidder on the Sand Creek Project and also the low bidder on the Ripple Creek Project.

B. Russell/M. Courtney, M/S, Carried.

VSP Cost Share

Michael Cramer brought 3 bids to the board for building his Manure Storage Building. Motion to approve low bid for Cramer manure storage building, maximum cost share amount of 75% up to \$40,000.

D. Moir/M. Courtney, M/S, Carried.

The CREP assistance payments are wrapping up and there will be more checks for approval next month.

Approval needed for Manzoor's Riparian Grant Program Tiered Incentives Agreement.
Motion to approve Manzoor's Riparian Grant Program Tiered Incentives Agreement.
C. Aldrich/B. McDonald, M/S, Carried.

The Meeting adjourned at 4:05 p.m. by Marvin Courtney, Vice Chair.

Actions of the Board

The meeting was called to order at 2:34 p.m. by Marvin Courtney, Vice Chair.

Minutes: Motion to approve the 03/31/2026 minutes as presented.
C. Aldrich/M. Courtney, M/S, Carried.

Treasurer's Report: Motion to approve payment for the following vouchers/warrants:
Voucher (Check) numbers: 11569 through 11592 Total \$145,303.04. Total Payroll EFT
Payments: \$26,890.30
D. Moir/C. Aldrich, M/S, Carried.

Consensus of the board is section 4.0112 will be updated to show the cost change.

Consensus of the board is that the crew member hiring committee will consist of Chris Aldrich, Bruce McDonald, Nikki Atkins and Arthur Smith.

After reading the letter to Ann Aho the consensus of the board is to send the letter but to add a contract # or CPDS #

Motion to let John Deere make the estimated repairs of \$1,000.00 needed on the no till
C. Aldrich/B. McDonald, M/S, Carried.

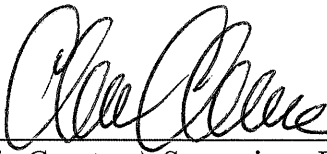
Motion to approve Nikki to attend May's Washington State Commission Board meeting from 5/19/2026-5/21/2026 in Zilla Washington.
D. Moir/C. Aldrich, M/S, Carried.

Motion to hire the low bidder on the Sand Creek Project and also the low bidder on the Ripple Creek Project.
B. Russell/M. Courtney, M/S, Carried.

Motion to approve low bid for Cramer manure storage building, maximum cost share amount of 75% up to \$40,000.
D. Moir/M. Courtney, M/S, Carried.

**Motion to approve Manzoor's Riparian Grant Program Tiered Incentives Agreement.
C. Aldrich/B. McDonald, M/S, Carried.**

The Meeting Adjourned at 4:05 p.m. by Marvin Courtney, Vice Chair.



~~Marvin Courtney~~, Supervisor, Date: 5/27/26

Chris Aldrich



Christina Kale, Rec. Sec. Date